## FORM NO. MGT-7

Refer the instruction kit for filing the form.

Form language

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



## **Annual Return**

(other than OPCs and Small Companies)

I. REGISTRATION AND OTHER DETAILS	
(i) * Corporate Identification Number (CIN) of the company	L24110TG1986PLC006885 Pre-fill
Global Location Number (GLN) of the company	
* Permanent Account Number (PAN) of the company	AAACO2401L
(ii) (a) Name of the company	ORTIN LABORATORIES LIMITED
(b) Registered office address	

	D. No. 1-8-B4, Ground Floor, F3 HIG,   Street no. 3, Baghlingampally Hyderabad Felangana 500044	Block-4,			
(c)	*e-mail ID of the company		info@or	tinlabsindia.com	
(d)	*Telephone number with STD co	de	0402756	67266	
(e)	Website				
(iii)	Date of Incorporation		27/10/1	986	
(iv)	Type of the Company	Category of the Company		Sub-category of the	Company
	Public Company	Company limited by share	es	Indian Non-Gov	vernment company
(v) Wh	ether company is having share ca	pital • Y	es (	) No	
(vi) *W	hether shares listed on recognized	d Stock Exchange(s)	es (	○ No	

(a) Details of stock exchanges where shares are	e listed
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S. No.	Stock Exchange Name	Code
	BSE Limited	1
	NSE Limited	1,024

(b) CIN of the Registrar and T	ransfer Agent	U72400TG2017PLC117649	Pre-fill
Name of the Registrar and T	ransfer Agent		-
KFIN TECHNOLOGIES LIMITED			
Registered office address of	the Registrar and Transfer A	agents	1
Selenium, Tower B, Plot No- 3 <sup>-</sup> Financial District, Nanakramgu			
(vii) *Financial year From date 0	I/04/2020 (DD/M	IM/YYYY) To date 31/03/2021	(DD/MM/YYYY)
(viii) *Whether Annual general me	eting (AGM) held	Yes	
(a) If yes, date of AGM	28/12/2021		
(b) Due date of AGM	30/09/2021		
(c) Whether any extension fo	r AGM granted	<ul><li>Yes</li><li>No</li></ul>	
(d) If yes, provide the Service extension	e Request Number (SRN) of	the application form filed for T4289	Pre-fill
(e) Extended due date of AG	M after grant of extension	31/12/2021	

#### II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities 1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	, , , , , , , , , , , , , , , , , , , ,	% of turnover of the company
1	С	Manufacturing	C6	Chemical and chemical products, pharmaceuticals, medicinal chemical and botanical products	100

# III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given 0	II AII
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S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
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1		

## IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

## (i) \*SHARE CAPITAL

#### (a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	9,600,000	8,131,392	8,131,392	8,131,392
Total amount of equity shares (in Rupees)	96,000,000	81,313,920	81,313,920	81,313,920

Number of classes 1

Class of Shares	Authoricad	Icabitai	Subscribed capital	Paid up capital
Number of equity shares	9,600,000	8,131,392	8,131,392	8,131,392
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	96,000,000	81,313,920	81,313,920	81,313,920

## (b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes 0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

## (c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

## (d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	171,274	16,769,126	16940400	169,404,000	169,404,00	
Increase during the year	0	0	0	0	0	0
i. Pubic Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify	0	0	0	0	0	
none		ŭ		Ů		
Decrease during the year	85,210	8,723,798	8809008	88,090,080	88,090,080	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify	85,210	8,723,798	8809008	88,090,080	88,090,080	
Shares transferred due to demerger of the Compan At the end of the year						
uno ona or uno your	86,064	8,045,328	8131392	81,313,920	81,313,920	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0

iii. Others, specify									
Decrease during the year		0	0		0	0		0	0
i. Redemption of shares		0	0		0	0		0	0
ii. Shares forfeited		0	0		0	0		0	0
iii. Reduction of share capital		0	0		0	0		0	0
iv. Others, specify									
At the end of the year	0	0		0	0		0		
SIN of the equity shares									
(ii) Details of stock spl	it/consolidation during th	ne year (for	each class o	f shares)	ı		0		
Class o	f shares	(	(i) (ii)			(iii)			
Before split /	Number of shares								
Consolidation	Face value per share								
After split /	Number of shares								
Consolidation	Face value per share								
of the first return a	es/Debentures Trans It any time since the vided in a CD/Digital Med	incorpor					ial y	·	in the case
Separate sheet at	fers	$\circ$	Yes	$\bigcirc$	No				
Note: In case list of tran Media may be shown.	sfer exceeds 10, option fo	or submissio	n as a separa	ite sheet	attach	ment or	subn	nission ir	n a CD/Digital
Date of the previous	s annual general meetir	ng							

Date of registration of transfer (Date Month Year)						
Type of transfe		1 - Eq	uity, 2- Preference Shares,3 -	Debentures, 4 - Stock		
Number of Shares/ D Units Transferred	Debentures/		Amount per Share/ Debenture/Unit (in Rs.)			
Ledger Folio of Trans	sferor					
Transferor's Name  Surname  middle name  first name						
	Surname middle name					
Ledger Folio of Trans	sferee					
Transferee's Name						
	Surname middle name first name					
Date of registration of	f transfer (Date Month Y	ear)				
Type of transfe		1 <i>-</i> Eq	uity, 2- Preference Shares,3 -	Debentures, 4 - Stock		
Number of Shares/ D Units Transferred	Debentures/		Amount per Share/ Debenture/Unit (in Rs.)			
Ledger Folio of Trans	sferor					
Transferor's Name						
Surname middle name first name						
Ledger Folio of Trans	Ledger Folio of Transferee					
Transferee's Name						
	Surname		middle name	first name		

## (iv) \*Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Total			0

#### **Details of debentures**

Class of debentures			Decrease during the	Outstanding as at
	the beginning of the	year	year	the end of the year
	year			
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

		-			
Type of	Number of	Nominal Value of	Total Nominal	Paid up Value of	Total Paid up Value
Securities	Securities	each Unit	Value	each Unit	-
Total					

0

## V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)

) T		

81,674,385

## (ii) Net worth of the Company

113,555,119

### VI. (a) \*SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equ	ity	Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	845,922	10.4	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	845,922	10.4	0	0

Total number of shareholders (promoters)

16			

## (b) \*SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	6,989,228	85.95	0	
	(ii) Non-resident Indian (NRI)	81,367	1	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	

4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	98,830	1.22	0	
10.	Others clearing members	116,045	1.43	0	
	Total	7,285,470	89.6	0	0

Total number of shareholders	(other than	promoters)
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7,281

Total number of shareholders (Promoters+Public/ Other than promoters)

7,297

# VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS (Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	26	16
Members (other than promoters)	6,341	7,281
Debenture holders	0	0

#### VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

#### (A) \*Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	5	0	3	1	2.52	0.93
B. Non-Promoter	0	5	0	6	0	7.76
(i) Non-Independent	0	1	0	2	0	7.76
(ii) Independent	0	4	0	4	0	0
C. Nominee Directors representing	0	0	0	0	0	0

(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	5	5	3	7	2.52	8.69

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

11

## (B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
S. Murali Krishna Murthy	/ 00540632	Managing Director	68,844	
S. Mohan Krishna Murth	00540705	Whole-time directo	17,167	26/11/2021
S. Srinivas Kumar	02010272	Whole-time directo	118,403	
G. VenkataRamana	00031873	Director	392,836	
S. BalajiVenkateswarlu	02010148	Director	75,732	
Bh. Satyanarayana Raju	02697880	Director	238,142	
J. R. K. Panduranga Ra	00294746	Director	0	
B. Gopal Reddy	06716560	Director	0	
Murali Krishna Rayaprol	08928502	Director	0	
Pottur Sujatha	08979645	Director	0	
Nitesh Kumar Sharma	KTLPS2309G	Company Secretar	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

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16	

Name		beginning / during		Nature of change (Appointment/ Change in designation/ Cessation)
G. VenkataRamana	00031873	Managing Director	01/01/2021	Change in designation
Bh. Satyanarayana Raju	02697880	Whole-time directo	01/01/2021	Change in designation
T. Uma Sangeetha	08120320	Director	01/01/2021	Cessation
Murali Krishna Rayaprol	08928502	Director	23/10/2020	Appointment
Pottur Sujatha	08979645	Director	05/12/2020	Appointment

## IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

#### A. MEMBERS/CLASS / REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings neid	1			
Type of meeting	Date of meeting	Total Number of Members entitled to	Attend	ance
				% of total shareholding
Annual General Meeting	29/12/2020	7,818	58	38.34

#### **B. BOARD MEETINGS**

*Number of n	neetings held	10

S. No.	Date of meeting	Total Number of directors associated as on the date		Attendance
		of meeting	Number of directors attended	% of attendance
1	05/06/2020	9	9	100
2	30/07/2020	9	9	100
3	15/09/2020	9	9	100
4	23/10/2020	9	9	100
5	13/11/2020	10	10	100
6	20/11/2020	10	10	100
7	05/12/2020	10	10	100
8	01/01/2021	11	11	100

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting		Attendance
			Number of directors attended	% of attendance
9	23/01/2021	10	10	100
10	13/02/2021	10	10	100

### C. COMMITTEE MEETINGS

Number of meetings held	7
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S. No.	Type of meeting		Total Number of Members as		Attendance
		Date of meeting		Number of members attended	% of attendance
1	Audit Committe	30/07/2020	3	3	100
2	Audit Committe	15/09/2020	3	3	100
3	Audit Committe	13/11/2020	3	3	100
4	Audit Committe	13/02/2021	3	3	100
5	Nomination an	13/02/2021	3	3	100
6	Stakeholders F	13/02/2021	3	3	100
7	Other Committ	13/02/2021	4	4	100

## D. \*ATTENDANCE OF DIRECTORS

			Board Meetings		Co	ommittee Meetin	gs	Whether attended AGM
S. No.	Name of the director	Number of Meetings which director was	Number of Meetings	% of	Number of Meetings which director was	Number of Meetings	% of	held on
		entitled to attend	attended	attendance		attended	attendance	28/12/2021
								(Y/N/NA)
1	S. Murali Krish	10	10	100	0	0	0	Yes
2	S. Mohan Kris	10	10	100	0	0	0	Not Applicable
3	S. Srinivas Ku	10	10	100	0	0	0	Yes
4	G. VenkataRa	10	10	100	0	0	0	Yes
5	S. BalajiVenka	10	10	100	0	0	0	Yes
6	Bh. Satyanara	10	10	100	0	0	0	Yes
7	J. R. K. Pandu	10	10	100	7	7	100	Yes

8	B. Gopal Redo	10	10	100	7	7	100	Yes
9	Murali Krishna	7	7	100	1	1	100	Yes
10	Pottur Sujatha	4	4	100	4	4	100	Yes

#### X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	S. Murali Krishna M	Managing Direct	600,000	0	0	0	600,000
2	S. Mohan Krishna M	Whole-time dired	317,000	0	0	0	317,000
3	S. Srinivas Kumar	Whole-time direc	540,000	0	0	0	540,000
	Total		1,457,000	0	0	0	1,457,000

Number of CEO, CFO and Company secretary whose remuneration details to be entered

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Nitesh Kumar Sharr	Company Secre	167,000	0	0	0	167,000
	Total		167,000	0	0	0	167,000

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	S. Balaji Venkatesw	Director	540,000	0	0	0	540,000
2	B.Gopal Reddy	Director	2,000	0	0	0	2,000
3	Murali Krishna Raya	Director	1,000	0	0	0	1,000
	Total		543,000	0	0	0	543,000

#### XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A.	Whether the company has made compliances and disclosures in respect of applicable	Yes	•	Nο
	provisions of the Companies Act, 2013 during the year	100		140

B. If No, give reasons/observations

The Company did not have internal auditor as per Section 138 of the Companies Act, 2013 for the year 2020-21

#### XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

2.

Name of the company/ directors/ officers	Name of the concorned Authority	urt/ Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/	Details of appeal (if any) including present status
B) DETAILS OF CO	MPOUNDING O	F OFFENCES	Nil		
Name of the company/ directors/officers	Name of the co concerned Authority	Date of Order	Name of the Act an section under which offence committed	Particulars of	Amount of compounding (i Rupees)
XIII. Whether comp	lete list of share	eholders, debenture	holders has been enc	osed as an attachm	nent
○ Ye	s   No				
In case of 'No', sub	mit the details se	parately through the n	nethod specified in instr	uction kit)	
/// <b></b>					
KIV. COMPLIANCE	OF SUB-SECTI	ON (2) OF SECTION	92, IN CASE OF LISTE	D COMPANIES	
n case of a listed co	mpany or a com	pany having paid up s		e rupees or more or	turnover of Fifty Crore rupees of
n case of a listed co	mpany or a com pany secretary ir	pany having paid up s	hare capital of Ten Cro	e rupees or more or	turnover of Fifty Crore rupees o
n case of a listed co nore, details of com	empany or a com pany secretary ir	pany having paid up son whole time practice of	hare capital of Ten Cro	e rupees or more or	turnover of Fifty Crore rupees o
n case of a listed co nore, details of com Name	empany or a com pany secretary ir ( ) e or fellow	pany having paid up s n whole time practice o Vivek Surana	hare capital of Ten Cror certifying the annual retu	e rupees or more or	turnover of Fifty Crore rupees o
n case of a listed comore, details of com  Name  Whether associate	empany or a com pany secretary ir ( ) e or fellow	pany having paid up so whole time practice of Vivek Surana   Assoc	hare capital of Ten Cror certifying the annual retu	e rupees or more or	turnover of Fifty Crore rupees o
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra  /// We certify that:  (a) The return states (b) Unless otherwise	e or fellow  the facts, as the expressly stated	pany having paid up so whole time practice of vivek Surana  Associately 12901	hare capital of Ten Croicertifying the annual returnate Fellow	re rupees or more or urn in Form MGT-8.	orrectly and adequately.
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra  /// We certify that:  (a) The return states (b) Unless otherwise	e or fellow  the facts, as the expressly stated	pany having paid up so whole time practice of vivek Surana  Associately 12901	hare capital of Ten Croicertifying the annual returnate Fellow	re rupees or more or urn in Form MGT-8.	orrectly and adequately.
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra	e or fellow  the facts, as the expressly stated	pany having paid up so whole time practice of vivek Surana  Associately 12901	hare capital of Ten Croicertifying the annual returnate Fellow	re rupees or more or urn in Form MGT-8.	orrectly and adequately.
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra  /// Certify that:  a) The return states  b) Unless otherwise	e or fellow  the facts, as the expressly stated	pany having paid up so whole time practice of vivek Surana  Associately stood on the date of d to the contrary elsew	hare capital of Ten Croicertifying the annual returnate Fellow	re rupees or more or urn in Form MGT-8.	
n case of a listed comore, details of comore, details of comore, details of comore, whether associate and the certificate of practical that:  (a) The return states by Unless otherwise and during the finance of the certificate of practical that:  (b) Unless otherwise and the finance of the certificate of practical that:  (c) The return states of the certificate of the cert	empany or a company secretary in the facts, as the expressly stated ial year.	pany having paid up so whole time practice of vivek Surana  Associately stood on the date of d to the contrary elsew	hare capital of Ten Croicertifying the annual returnate Fellow  The closure of the financhere in this Return, the	re rupees or more or urn in Form MGT-8.	orrectly and adequately.

the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.

All the required attachments have been completely and legibly attached to this form.

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To be digitally signed by Director DIN of the director 00540632 To be digitally signed by Company Secretary Ocompany secretary in practice Certificate of practice number Membership number 58788 **Attachments** List of attachments 1. List of share holders, debenture holders Attach 2. Approval letter for extension of AGM; **Attach** 3. Copy of MGT-8; **Attach** 4. Optional Attachement(s), if any Attach Remove attachment

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for

punishment for fraud, punishment for false statement and punishment for false evidence respectively.

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

Check Form

Modify

Prescrutiny

Submit